



## APPENDIX A

# DRAFT

### **MINUTES** Of the Town Council's **Ordinary Council Meeting** held on **Monday 9<sup>th</sup> March 2026**

PRESENT: Councillors: Aston, Carter, Chikandamina, Cooke, Hannington, Heighway, Hunt, Morgan & Parnaby.

APOLOGIES: Councillors Blasczyk, Mehta, Parker, Pooler & Preece

Staff: Simon Eccleston (Clerk)

No Members of the Public present

A quorum was present when decisions were made. Name's present must be recorded.

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| <b>OCM25/91</b> | <b>Chair opens the meeting at 6pm</b><br>Chair (Cllr Hannington) opens the meeting of the Council.                                                                                                                  |
| <b>OCM25/92</b> | <b>Apologies</b><br>Councillors Blasczyk, Mehta, Pooler & Preece – Work<br>Councillor Parker - Health<br><br>Proposed Councillor Chikandamina<br>Seconded Councillor Aston<br>Unanimously agreed by all councillors |
|                 | <b>Public Session</b><br>No members of the public present                                                                                                                                                           |
| <b>OCM25/93</b> | <b>Minutes</b><br><br>RESOLVED MINUTES FROM OCM 9 <sup>th</sup> February 2026 are approved.                                                                                                                         |



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|                 | <p>Proposed Councillor Cooke<br/>         Seconded Councillor Parnaby<br/>         Unanimously agreed by all councillors</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>OCM25/94</b> | <p><b>Borough Cllr Update</b><br/>         No Borough Cllrs present</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>OCM25/95</b> | <p><b>Grants</b></p> <p>RESOLVED – Morton Court awarded £250 for summer event.</p> <p>Proposed Councillor Parnaby<br/>         Seconded Councillor Chikandamina<br/>         Unanimously agreed by all councillors</p>                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>OCM25/96</b> | <p><b>Finance</b></p> <p>Finance reports appendices are scrutinised and approved</p> <p><b>RESOLVED Finance reports are approved</b></p> <p>Proposed Councillor Parnaby<br/>         Seconded Councillor Cooke<br/>         Unanimously agreed by all councillors</p>                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>OCM25/97</b> | <p><b>Policy Review</b></p> <p><b>Councillor Hunt raises 2 points to be amended on policy, council discuss and agree.</b></p> <p><b>Councillor Heighway raises 1 point to be amended.</b></p> <p><b>RESOLVED Councillors approve amendments and the updated Attendance at work policy</b></p> <p>Proposed Councillor Chikandamina<br/>         Seconded Councillor Hunt<br/>         Unanimously agreed by all councillors</p> <p><b>RESOLVED Councillors approve amendments and the updated Employee Code of Conduct</b></p> <p>Proposed Councillor Aston<br/>         Seconded Councillor Carter<br/>         Unanimously agreed by all councillors</p> |



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| <b>OCM25/98</b> | <p>Clerks Report is delivered by The Clerk with Cllrs &amp; members of public welcome to ask questions.</p> <p>Councillor Morgan raises a concern regarding individual member emails, The Clerk &amp; Vice Chair will look into this further.</p> <p>Councillor Parnaby asked what was the latest with the former doctors site (Memory Clinic) on Doseley Road.<br/>The Clerk explained the situation from a couple of years ago, The Vice Chair recommended asking the Chair to send a letter on behalf of the council for further details.</p> |
|                 | <b>Exclusion of Press and Public</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                 | <b>Next meeting</b><br><br>Ordinary Council Meeting 13 <sup>th</sup> April 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

**Meeting closed at 6.45 pm**