



DRAFT

APPENDIX A

MINUTES Of the Town Council's **Ordinary Council Meeting** held on **Monday 9th June 2025**

PRESENT: Councillors: Aston, Carter, Chikandamina, Heighway, Hannington, Hunt, Parker & Pooler.

APOLOGIES: Councillors Blasczyk, Cooke, Mehta, Morgan, Parnaby & Preece.

Staff: Simon Eccleston (Clerk), Sarah Houlston (Deputy Clerk)

A quorum was present when decisions were made. Name's present must be recorded.

OCM25/01	Chair opens the meeting at 6pm Chair opens the meeting of the Council
OCM25/02	Apologies Councillor Parnaby– Family Councillors Blasczyk, Cooke, Mehta, Morgan & Preece - Work Proposed Councillor Aston Seconded Councillor Chikandamina Unanimously agreed by all councillors
	Public Session No members of the public present
OCM25/03	Minutes RESOLVED MINUTES FROM OCM 3 rd Feb 25 th are approved. Proposed Councillor Carter Seconded Councillor Chikandamina Unanimously agreed by all councillors
OCM25/04	Borough Cllr Update Cllr Parker updates Council on issues in her ward including speeding & parking issues.



	Grants Guest speakers Liz Pinfield Wells & Madeleine Howard from Dawley Community Allotments update Council and answer questions on the project.
OCM25/05	RESOLVED: Dawley Community Allotments are awarded £250 Proposed Councillor Aston Seconded Councillor Heighway Unanimously agreed by all councillors
OCM25/06	RESOLVED: Dawley Wanderers awarded £250 Proposed Councillor Carter Seconded Councillor Heighway Unanimously agreed by all councillors
OCM25/07	RESOLVED: Telford Flyers grant rejected with Telford Flyers being welcome to re apply involving more residents from Great Dawley. Proposed Councillor Chikandamina Seconded Councillor Pooler Unanimously agreed by all councillors
OCM25/08	RESOLVED: Captain Webb Primary seek £1775 for Water Only School. Council Defer decision and the Clerk to seek further information. What is the charge to parents? What is the cost per bottle? Is this happening in relation to the new food standards regulations? Have SEN children been taken into account? Proposed Councillor Aston Seconded Councillor Parker Unanimously agreed by all councillors
OCM25/09	RESOLVED: Bostin Fittle on Heath Hill are awarded £500 for a new sign from the business support grant scheme. Proposed Councillor Carter Seconded Councillor Aston



OCM25/10	Unanimously agreed by all councillors RESOLVED: Sweet Cheeks on Dawley High Street are awarded £500 for a new sign from the business support grant scheme. Proposed Councillor Aston Seconded Councillor Chikandamina Unanimously agreed by all councillors
OCM25/11	Procurement Window Cleaner Clerk delivers report on window cleaners and explains the 3 quotes obtained. RESOLVED 3 year contract awarded to Dirty2Clean for the window cleaning. Proposed Councillor Heighway Seconded Councillor Chikandamina Unanimously agreed by all councillors
OCM25/12	Speeding RESOLVED Council approve £5000 from the environmental projects budget be deferred to inserting poles to host Sids. The Clerk will update Councillors but streets identified so far are King Street, Heath Hill, Manor Road, Trinity Road, New Road, Captain Webb Drive & Finger Road. Proposed Councillor Carter Seconded Councillor Parker Unanimously agreed by all councillors
OCM25/13	Internal Audit RESOLVED Council approve the internal audit report and recommendations for the year ending 31st March 2025. Proposed Councillor Chikandamina Seconded Councillor Parker Unanimously agreed by all councillors



OCM25/14	Finance – AGAR Section 1 The Council were asked to listen to and decide the outcome of the 9 statements on the AGAR section 1 Insertion 1, opted for yes proposed Councillor Carter, seconded Councillor Chikandamina. Insertion 2, opted for yes proposed Councillor Hunt, seconded Councillor Heighway. Insertion 3, opted for yes proposed Councillor Chikandamina, seconded Councillor Carter. Insertion 4, opted for yes proposed Councillor Parker, seconded Councillor Carter Insertion 5, opted for yes proposed Councillor Chikandamina, seconded Councillor Hunt Insertion 6, opted for yes proposed Councillor Chikandamina, seconded Councillor Heighway. Insertion 7, opted for yes proposed Councillor Hunt, seconded Councillor Carter Insertion 8, opted for yes proposed Councillor Chikandamina, seconded Councillor Heighway Insertion 9, opted for NA proposed Councillor Carter, seconded Councillor Heighway. Unanimously agreed by all Councillors RESOLVED THAT THE COUNCIL RECEIVE AND AGREE THE AGAR SECTION 1 AS DETAILED ABOVE. THAT THE COUNCIL AUTHORISE THE CHAIR AND CLERK TO SIGN SECTION 1 OF THE ANNUAL GOVERNANCE STATEMENT 2024/25 ON BEHALF OF GREAT DAWLEY TOWN COUNCIL.
OCM25/15	Finance – AGAR Section 2 The Council receives the AGAR Part 2 Accounting statements and explanation from the Clerk. RESOLVED- AGAR Part 2 is approved for 2024/25 Proposed Councillor Chikandamina Seconded Councillor Hunt Unanimously agreed by all councillors.
OCM25/16	Finance External Audit



	RESOLVED Supporting documents to send to auditor are approved. Proposed Councillor Carter Seconded Councillor Hunt Unanimously agreed by all councillors.
OCM25/17	Clerks Report is delivered by The Clerk with Cllrs & members of public welcome to ask questions.
OCM25/18	Exclusion of Press and Public
OCM25/19	Staffing Council approve Phil Biddulph passes his 6 month probation.
	Next meeting Ordinary Council Meeting 14 th July 2025

Meeting closed at 7.25 pm