



NOTICE
The Town Council's
Annual Council Meeting
to be held on
Monday 12th May 2025

The Public and Press are cordially invited to attend.
To transact the business set out below.

Signed Clerk of the Council

Date : 7th May 2025

AGENDA

1.	Election of Chair - Chair of Town Council for 2025/26
2.	Declaration of acceptance of Office -Chair to sign declaration of office
3.	Appointment of Vice-Chair - Vice Chair of Town Council for 2025/26
4.	Declaration of acceptance of Office -Vice Chair to sign declaration of office
5.	Welcome
6.	Apologies and the reasons for absence.
7.	Public Session
8.	Election of Mayor for the year 2025/2026.
9.	Mayor – Declaration of acceptance of Office of Mayor.
10.	Appointment of Deputy Mayor for 2025/2026.
11.	Deputy Mayor – Declaration of acceptance of Office of Deputy Mayor.
12.	Minutes.
13.	Borough Councillor Update
14.	Proposed Meeting Dates
15.	Review of Delegation Arrangements and Terms of Reference for Committees
16.	Appointment of Committees and Members of Committees.
17.	Standing Orders and Financial Regulations.
18.	Review of Risk Register
19.	Review of Asset Register
20.	Review of Child Protection Policy
21.	Appointment of Town Council Representative on Outside Bodies.
22.	General Power of Competence
23.	Grants Policy
24.	Grants
25.	Clerks Report
26.	Exclusion of Press and Public