



NOTICE
The Town Council's
Annual Council Meeting
to be held on
Monday 13th May 2024

The Public and Press are cordially invited to attend.
To transact the business set out below.

Signed Clerk of the Council

Date : 7th May 2024

AGENDA

1.	Election of Chair - Chair of Town Council for 2024/25.
2.	Declaration of acceptance of Office -Chair to sign declaration of office
3.	Appointment of Vice-Chair - Vice Chair of Town Council for 2024/25
4.	Declaration of acceptance of Office -Vice Chair to sign declaration of office
5.	Welcome
6.	Apologies and the reasons for absence.
7.	Public Session
8.	Election of Mayor for the year 2024/2025.
9.	Mayor – Declaration of acceptance of Office of Mayor.
10.	Appointment of Deputy Mayor for 2024/2025.
11.	Deputy Mayor – Declaration of acceptance of Office of Deputy Mayor.
12.	Minutes
13.	Borough Councillor Update
14.	Proposed Meeting Dates
15.	Proposed changes to committees
16.	Appointment of Committees and Members of Committees.
17.	Review of Delegation Arrangements and Terms of Reference for Committees
18.	Standing Orders and Financial Regulations.
19.	Review of Risk Register
20.	Review of Asset Register
21.	Review of Child Protection Policy
22.	Appointment of Town Council Representative on Outside Bodies.
23.	Grants
24.	Clerks Report
25.	Exclusion of Press and Public